

FORM OF APPLICATION FOR SANCTION OF LTC / BHARAT DARSHAN

To

Food Corporation of India

Sir,

Sub:- Permission to avail LTC for visiting Home Town / Bharat Darshan  
for the Block Year \_\_\_\_\_ sub block ( )

I intend to avail of Leave Travel Concession (Home Town / Bharat Darshan) for  
self and the Members of my family for visiting \_\_\_\_\_  
for the Block year \_\_\_\_\_ sub block ( ).

I hereby declare that I shall avail the Leave Travel Concession in respect of the  
following members of my family who are residing with me and are wholly dependent  
upon me.

Sl. No.	Name S/Shri/Smt/Kum	Age	Relation-ship	Income if any	How occupied (Married / Unmarried / Employed / Unemployed / Student/ House Wife etc.
01					
02					
03					
04					
05					
06					
07					
08					
09					

Contd....2

03. It is further declared that My wife / husband is not employed / who is employed in \_\_\_\_\_ has not availed / will not be availing the Leave Travel concession facility from her / his employer.
04. My Parent(s) monthly Income is Rs.\_\_\_\_\_.
05. Rail Fare of the entitled class I / II for \_\_\_\_\_ tickets if Rs.\_\_\_\_\_.
06. I have separately applied for \_\_\_\_\_ leave for \_\_\_\_\_ days from \_\_\_\_\_ to \_\_\_\_\_ to undertake the journey on L.T.C. / Bharat Darshan (Copy of Leave sanction order to be attached).
07. It is requested that the requisite sanction for availing the L.T.C. / Bharat Darshan as per the above details may kindly be accorded and an amount of Rs.\_\_\_\_\_ (Rupees \_\_\_\_\_ only) may be advanced to me for the said purpose.

Thanking you,

Yours faithfully,

Name :  
Designation :  
Section :  
Division :